



**PHINNEY RIDGE LUTHERAN CHURCH
ENDOWMENT FUND REQUEST FORM**

PRLC is blessed to have a vital and growing Endowment Fund. The Endowment Fund is a ministry of the Congregation through which members and friends can permanently continue their financial support of the mission and ministry of Phinney Ridge Lutheran Church, as well as support projects and ministries with similar values in the Seattle Area, across the country and around the world. The Endowment Fund receives bequests from wills, life insurance, trusts and other estate gifts, and may be designated to one of the following categories: Capital Repairs and Improvements; Caring Ministry, or "Undesignated," with the latter being the default if no designation is made.

The Endowment Fund is governed by its own set of by-laws and an elected committee is responsible for the oversight of the fund and the consideration of grant requests. Requests are reviewed quarterly by the Endowment Fund Committee and granted in support of non-budgetary ministries of the church.

Written requests for PRLC Endowment funds must be sponsored and submitted by a member of Phinney. This form is provided for the convenience of the requestor and the committee. Additional information may be requested by the committee, which can be provided via e-mail or on a separate sheet of paper.

Requests will be considered based on the relationship to one of the following categories:

1. Capital repairs and improvements at PRLC;
2. Extending the caring ministry of Jesus Christ through the mission and ministries of the larger church;
3. Strengthening faith and evangelism through ministry to the neighboring community of PRLC; and
4. Scholarships for rostered and lay ministries of the ELCA.

Date of Application: _____

Name of Requestor/Sponsor: _____

Phone: _____

Email Address: _____

Check one of the following:

Caring Ministry

Outreach

Capital Repairs

Scholarship

Project Title: _____

Amount Requested: _____ Total Project Costs: _____

Who will be receiving the funds?: _____

Other Sources of funding, if applicable: _____

When will the funds be required? _____

Project Description:

Itemized Project Budget:

What is the Objective of the Project?

How will this Project help fulfill the Mission of Phinney Ridge Lutheran Church?

Additional Information you would like the committee to consider:

If funded, are willing to provide a summary of the completed project? _____
If requested, would you be willing to present the outcome at an adult forum? _____

Please submit your application to the Endowment Committee to:

Phinney Ridge Lutheran Church
7500 Greenwood Avenue North
Seattle, Washington 98103
206.783.2350 • www.prlc.org

Or via e-mail:

Kirsten Olshausen, Parish Administrator
administrator@prlc.org

Committee Action: _____ Approved _____ Denied
Date: _____

Approved requests go to the Church Council for action. Church Council takes final action on individual grants of \$5,000 or less. Grants in excess of \$5,000 require Congregational approval.